

The Advanced IMDS course provides trainees with an understanding of how to implement IMDS into their organisation efficiently, with practical examples of how to carry out the day to day tasks necessary for successful management. The course is intended for people who either taken the IMDS Basic course, or who have a good working knowledge of IMDS.

9:00 – 10:15	Implementing IMDS in your Organisation <ul style="list-style-type: none"> • Course Objectives & Outline • Setting up your IMDS team – roles and responsibilities • Scoping your IMDS workload and calculating necessary resource • The role of IT solutions in IMDS • Setting up your IMDS account – when should you use Organisational Units?
	Exercise 1 & 2 – Client Manager Administration Functions
Break	
10:35 – 12:00	Reporting Parts which you manufacture in IMDS <ul style="list-style-type: none"> • Data requirements for IMDS – Use of Drawing data, Bill of Materials data, material specifications • Useful resources available in IMDS for reporting your parts (Recommendation series, OEM Guidance, Public Pages)
	Exercise 3 & 4 – Create an MDS; Reporting simple plated fasteners
	Exercise 5 – Reporting parts that contain ELV metals (how to interpret the ELV Annex II, and use the Application code in IMDS)
Lunch	
	Exercise 6 – Reporting parts that contain material with recycled content, and how to use the Polymeric part labelling function
	Exercise 7 – Reporting a Printed Circuit Board in IMDS (using generic published part data from the IMDS Steering Committee)
13:00 - 14.40	Managing your suppliers, and processing supplier submissions <ul style="list-style-type: none"> • Establishing tracking and management systems for your suppliers • IMDS Check Function • How to handle suppliers who cannot / will not provide IMDS data • Using the MDS Request function in IMDS
	Exercise 8 – Using the MDS Request function
	Exercise 9 – Processing supplier submissions – setting data quality standard and accepting and rejecting supplier MDSs
Break	
15:00 – 16:00	Exercise 10– Processing supplier submissions – how to identify REACH SVHCs
16:00 – 16.20	Building assemblies from In-house and supplier submissions
	Exercise 11 – completing your assembly and submitting to your customer. Using the Analysis function to check overall SVHC content.
16:20 – 17.00	Questions & Answers <ul style="list-style-type: none"> • Specific issues identified by trainees not covered during the day